

FIRST CYCLE FIRST CYCLE FIRST CYCLE FIRST CYCLE FIRST CYCLE FIRST CYCLE FIRST CYCLE FIRST CYCLE

Dear friends,

To celebrate the end of our residency cycle at MORPHO, we are organizing a night filled with music, video mapping, resident dj's, drinks, snacks and video games. We would love for you to join us!

The evening will take place in the refectory of the old monastery building of MORPHO, entrance at Ploegstraat 25 (right behind Antwerp Central station). We open the doors between 20:30 - 23:30h, the evening will last till 02:30h.

There are a few steps to get inside and there will be some flashing lights, please let us know if you need some assistance.

Or if you see/hear/experience anything uncomfortable there will be some people visible in the space that are there to help you.

Coming from a Do-It-Together mindset and a small budget, we hope that some of you want to help us out by taking a volunteer shift for the door, the bar or the awareness team. No pressure! :^) Follow this link to sign up if you're feeling it: <https://tinyurl.com/3zp63der>

Looking forward to dance with you,

Hussein Shikha, Ot Lemmens, Michelle Woods



TIMETABLE:

20:30 - 21:30 = dj buck wurst b2b dj baklava
21:30 - 22:30 = (E66pLVNT is ∞ ΕΘΘ) (sirah and eitan)
22:30 - 23:30 = Kousa Ma7shi b2b e-dj-aa
23:30 - 00:30 = Duma Hiele
00:30 - 01:30 = DJ WOODY B2B CELIMO MEULIMONS
01:30 - 02:30 = Kousa Ma7shi b2b Oddd

BUDGET:

https://pad.constantvzw.org/p/first_cycle_-_budget

LIST:

https://pad.constantvzw.org/p/first_cycle_-_list

VOLUNTEER SHIFTS:

https://pad.constantvzw.org/p/First_Cycle___Volunteers

TO DO / THINGS TO ARRANGE:

- check that we have enough media players
 - make budget overview
 - make a sum-up account >> we can borrow Lina's phone for the sum up terminal <3
 - print some drink tickets (and decide how many)
 - print menu
 - think of welcome info and some basic guidelines?
 - make the line-up + print line up :)
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MATERIALS:

- screws + plugs
- curtain rails
- curtain fabric + hooks
- curtains black (basement Morpho-house + refectory)
- beamer hangers
- beamers (3x) (2x MORPHO, 1x Extra City)
- 3 hdmi cables
- 3 media players + hussein's laptop
- extension cords
- Kassa (Michelle)
- startkas (Ot)
- Sum up (lina)
- Fridges (pick up by Michelle? When?)
- water jugs (Morpho)
- glasses / cups
- trash bins
- party lights / color filters?
- smoke machine (Michelle?)
- racks + hangers in the chill room
- tv + videogame on media player + extension cord chill room (hussein)

- couches chill room
 - fire extinguisher
 - first aid box
 - something visible to wear for the safe team
 - drink tokens (print at morpho?)
 - price list
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PLANNING:

- 9 dec: check materials and install scaffolding refter (lina, ot)
 - 10 dec: installation curtain rails (hussein, ot)
 - 12 dec: shopping (michelle (ot, hussein?) + pick up fridges
 - 15 dec: set up space [dj booth, bar, curtain projections (ot, hussein)
sound installation Jan (what time?) + play around with cdjs with the residents
 - 16 dec: last installation and play around with cdjs with the residents
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INFO FLYER

Image + video: <https://we.tl/t-61xFoGnOpE>

first cycle

- friday 16 december 20:00 - 02:00
 - arrive between 20:30 - 23:30h
 - Resident dj's
 - MORPHO, ploegstraat 25
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DOOR

20:30 - CLARA

22:30 - SIETSKE (make-up incl.)

to include in welcome speech:

- welcome
 - toilets are left, party is right.
 - be kind and careful with each other and yourself.
 - there are people with fluo bandanas that you can ask for help if you need.
 - when you leave, close the door. And once again, check that it's closed.
 - thank you
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AWARENESS TEAM

Briefing:

- help people that might feel unwell: see what they need, maybe sit them down in the chill zone, make sure they're warm enough, get them some sugar or water of what they need.
 - help people that might come with a complaint or concern. If it's about a person/conflict/harassment, make sure you approach this person with two. If someone is stepping over the line we'll ask them to leave.
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Meeting Monday 6 dec, 17:00 @ the Refter

To decide on:

- timeframe party
- drinks / food plan (chips)
- sound equipment to get: book Jan
- planning and tasks divisions, ask for helps if needed

To try out:

- acoustics
 - video mapping
 - space division/set up bar/ music / performance
 - budget plan
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Cocoon Moth: https://static.tvtropes.org/pmwiki/pub/images/mothra_earth_5209.jpg

Date: Friday 16 december 2022

Times: ? (dark early + last train = start early?)

Location: refter / house?

Budget: 400 from MORPHO + bar profit + prix libre (=> variable income to pay the artists with?) + can personally advance the drinks and start float

Team: Hussein, Ot, Michelle

Volunteer team:

Food / Drinks

- de valk? borrow plastic cups and beer
- fancy cocktails?
- maybe drinks can be on donation price?
- food for team and performers
- bar snack?

- menu:

- beer
- wine

- soft
 - non-alcoholic
 - cocktail
 - non-alcoholic cocktail
 - tapwater in jugs
 - CASH
 - cook a resident dinner (day?) before? simple like pasta or pizza
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Music/ Sound

- sound system
 - acoustics
 - performers: resident dj's b2b
 - hussein, ot, michelle, eithan, paul & sina, tonia, Caroline, Lina,
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Scenography

- projectors / video mapping
 - on textiles like the sail in the room (wings?) on Eithan's sail?
 - different projections
 - as the only light source; play with light intensity and duration
 - smoke machine? (:
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Invitations

- print flyer wing shaped? small rave flyer reference? hussein
 - invite some people also to invite their friends? or is it an open party?
 - info for the invite: bring cash. how to get inside. timeframe. accessibility. line-up.
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Hosting

- door person to think about
 - (door policy?)
 - party hosts
 - bar person
 - build up
 - clean up team (night itself + day after?)
 - logistics (picking up, shopping, driving etc) michelle
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Accessibility

- no wheelchair accessibility
 - 'flashing' lights
 - ?
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Logistics / stuff / things / don't forget about:

- cash register with start float for bar
 - fridges (?)
 - glasses (?) or everything from can? :)
 - trash
 - toilet paper
 - route to the toilet and block the way upstairs
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Some ideas / questions

- party as a worldmaking for a short moment
 - no networking goal
 - get the guests involved in the creation of the party? for example, have a list of tasks upon arrival that you can subscribe for. If you subscribe (no pressure) you can be paid in drink tickets, or something else? I would like to experiment a bit with how people can feel agency in the party that they are in. Underdeveloped idea, but i'll think about it a bit more.
 - awareness team - visibility team
 - first aid box
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Things to find / borrow:

- ?x projectors extra city?
 - >> there are 2 projectors at Morpho. need to test. ! Also there are no hdmi cables !
 - fabrics (can ask +32)
 - sound system jan installs and deinstalls 190€
 - lights
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Things to try out:

- referer acoustics
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BUDGET

- doorperson (2,25h) 10€/p hour = 50€ + free drinks (what does that cost?) + join the party
 - curtain rails + screws 3x 7,5m = 9x15€ = ~135€ (or less if we don't hang in the middle but only 2,5m on the wallsides)
 - fabric
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VOLUNTEERS

- djs: eithan, sirah, sina, tonia, paul, hussein, michelle, ot, lina, caroline
 - residents: eithan, sirah, sina, tonia
 - ex residents: aay, fran, anne, joud,
 - future residents: sara,
 - table dance team: charlotte, roman (sound?/tech?)
 - +32 team:
 - mothers & daughters:
 - morpho: (caroline, lina) eline
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MENU

margarita	5.0
ginger punch 0%	4.0
beer/ beer 0%	2.0
wine	3.0
appel/ pear juice	1.0
water	0.0
crisps	1.0